

# OVERVIEW AND SCRUTINY COMMITTEE (SPECIAL) MINUTES

## 23 MAY 2013

<b>Chairman:</b>	* Councillor Paul Osborn	
<b>Councillors:</b>	* Sue Anderson	* Ann Gate
	* Kam Chana	* Graham Henson
	* Mano Dharmarajah	* Jerry Miles
	* Tony Ferrari	* Stephen Wright
<b>Voting Co-opted:</b>	(Voluntary Aided)	(Parent Governors)
	† Mrs J Rammelt	† Mrs A Khan
	Reverend P Reece	
<b>Non-voting Co-opted:</b>	Harrow Youth Parliament Representative	

- \* Denotes Member present
- † Denotes apologies received

### 389. Attendance by Reserve Members

**RESOLVED:** To note that there were no Reserve Members in attendance.

### 390. Declarations of Interest

**RESOLVED:** To note that there were no declarations of interests made by Members.

## **RESOLVED ITEMS**

### **391. Appointment of Vice Chairman**

**RESOLVED:** To appoint Councillor Jerry Miles as Vice-Chairman of the Overview and Scrutiny Committee for the 2013/14 Municipal Year.

### **392. Establishment of Sub-Committees for 2013/14**

The Committee considered a report setting out the proposed memberships and Chairmen of the Sub-Committees for 2013/14.

**RESOLVED:** That the Sub-Committees of the Overview and Scrutiny Committee be established for the Municipal Year 2013/14 with the memberships and Chairmen as detailed in Appendix I to these minutes.

### **393. Appointment of Lead Members 2013/14**

The Committee considered proposals relating to Lead Members for Scrutiny for 2013/14.

**RESOLVED:** That the Scrutiny Lead Members and their areas of responsibility be agreed, as detailed in Appendix II to these minutes.

(Note: The meeting, having commenced at 8.31 pm, closed at 8.33 pm).

(Signed) COUNCILLOR PAUL OSBORN  
Chairman

**SCRUTINY SUB COMMITTEES – 2013/14**

(Membership in order of political group nominations)

	<b>Conservative</b>	<b>Labour</b>	<b>Independent Labour</b>	<b>Ungrouped</b>
<b>(1) PERFORMANCE AND FINANCE SCRUTINY SUB-COMMITTEE (5)</b>				
	(2)	(2)	(1)	(0)
<b>I. Members</b>	<b>Tony Ferrari (CH) Paul Osborn</b>	<b>Sue Anderson Graham Henson</b>	<b>Mano Dharmarajah</b>	
<b>II. Reserve Members</b>	1. Chris Mote 2. Amir Moshenson	1. Jerry Miles 2. Ann Gate	1. Husain Akhtar	
CH	= Chair			
*	= Denotes Group Members for consultation on Administrative Matters			

**PERFORMANCE & FINANCE SUB-COMMITTEE**

The Performance and Finance Sub-Committee has the following powers and duties:

1. To be the key driver of the scrutiny function's work programme and the body responsible for monitoring the performance of the council and partners in relation to their stated priorities;
2. To consider/monitor, on an exception basis, the financial and service performance of the organisation;
3. To consider/monitor the performance of the council's partners;
4. To undertake specific investigation of identified 'hot spots' through Q&A, reports or challenge panels – subject to endorsement by the Overview and Scrutiny Committee;
5. To refer 'hot spots' to the Overview and Scrutiny Committee for more detailed investigation where necessary;
6. To consider such urgent items as are appropriate – ad hoc, Councillor Calls for Action, area scrutiny.

## (2) HEALTH AND SOCIAL CARE SCRUTINY SUB-COMMITTEE (5)

	(2)	(2)	(1)	(0)
<b>I. Members</b>	<b>Mrs Vina Mithani (CH) Lynda Seymour</b>	<b>Margaret Davine Victoria Silver</b>	<b>Husain Akhtar</b>	
<b>II. Reserve Members</b>	1. Janet Mote 2. Mrs Lurline Champagne OBE	1. Ben Wealthy 2. Kairul Kareema Marikar	1. Vacant	

CH = Chair

\* = Denotes Group Members for consultation on Administrative Matters

### HEALTH AND SOCIAL CARE SCRUTINY SUB-COMMITTEE

The Health and Social Care Scrutiny Sub-Committee has the following powers and duties:

1. To be the key driver of the scrutiny function's health and social care scrutiny programme and maintain relationships with health and social care colleagues and partners in relation to shared stated priorities, in consultation with the Overview & Scrutiny Committee.
2. To be responsible in accordance with Regulation 28 of the Local Authority (Public Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 for scrutiny of the Council's health functions other than the power under Regulation 23(9) to make referrals to the Secretary of State.
3. To recommend to Council that a referral be made to the Secretary of State under Regulation 23(9) of the Local Authority (Public Health, Health and Wellbeing and Health Scrutiny) Regulations 2013.
4. To have specific responsibility for scrutiny of the following functions:
  - § Health and social care infrastructure and service
  - § NHS England, Clinical Commissioning Groups (CCGs) and the Health and Wellbeing Board
  - § Public Health
  - § Other policy proposals which may have an impact on health, public health, social care and wellbeing
  - § Collaborative working with health agencies
  - § Commissioning and contracting health services
5. To review the planning, provision and operation of Health services in Harrow and ensure compliance with Regulation 21(1) of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 by inviting and taking account of information and reports from local health providers and other interested parties including the local HealthWatch;
6. Where a referral is made through the local HealthWatch arrangements, to comply with Regulation 21(3) of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 by ensuring that the referral is acknowledged within 20 days and that the referrer is informed of any action taken;

7. Where appropriate, to consider and make recommendations for response to NHS consultations on proposed substantial developments/variations in health services that would affect the people of LB Harrow.
8. Where appropriate, to consider and make recommendations for response to consultations from local health trusts, Department of Health, Care Quality Commission and any organisation which provides health services outside the local authority's area to inhabitants within it.
9. Continue to seek the development of relationship with NHS England, CCGs, Health and Wellbeing Boards, Care Quality Commission, HealthWatch and the Local Medical Council.

*(Note: members of the Executive or members of the Health and Wellbeing Board may not be members of the Health and Social Care Scrutiny Sub Committee. Any health matter requiring an urgent decision/comment before the next meeting of the Health & Social Care Sub-Committee will be considered by the Overview and Scrutiny Committee if that is sooner).*

### (3) CALL-IN SUB-COMMITTEE (5)

	(2)	(2)	(1)	(0)
<b>I. Members</b>	<b>Tony Ferrari Paul Osborn (CH)</b>	<b>Sue Anderson Jerry Miles</b>	<b>Mano Dharmarajah</b>	
<b>II. Reserve Members</b>	1. Stephen Wright 2. Chris Mote 3. Kam Chana	1. Ann Gate 2. Graham Henson	1. Vacant	

CH = Chair

\* = Denotes Group Members for consultation on Administrative Matters

### CALL-IN SUB-COMMITTEE

The Call-In sub-committee has the following powers and duties:

- (a) to examine decisions of the Executive which are taken but not implemented, and which are 'called in' in accordance with the Committee Procedure Rules;
- (b) to refer matters called in to the decision taker with reasons and recommendations for changes;
- (c) to refer Executive decisions to full Council if they consider they are contrary to the policy framework or contrary to or not wholly in accordance with the budget.

#### **(4) CALL-IN SUB-COMMITTEE (Education) (9)**

	(4)	(4)	(1)	(0)
<b>I. Members</b>	<b>Mrs Camilla Bath Christine Bednell Janet Mote (CH) Lynda Seymour</b>	<b>Sue Anderson Ann Gate Jerry Miles Christine Robson</b>	<b>Husain Akhtar</b>	
<b>II. Reserve Members</b>	1. Chris Mote † 2. Ramji Chauhan † 3. Vacant	1. Ajay Maru 2. Sasi Suresh 3. Mitzi Green 4. Bill Phillips	1. Vacant	

CH

= Chair

\* = Denotes Group Members for consultation on Administrative Matters

† The appointed number of Reserves for each Group is in excess of the Committee Procedure Rule provision, by virtue of Resolution 17: Overview and Scrutiny Committee (18.7.06).]

#### **Voting Co-opted Members:**

- (1) Two representatives of Voluntary Aided Sector  
- Mrs J Rammelt/Reverend P Reece
- (2) Two representatives of Parent Governors  
- Mrs A Khan (Primary) / vacancy (Secondary)

#### **CALL- IN SUB-COMMITTEE – EDUCATION**

The Call-In sub-committee has the following powers and duties in relation to Education Matters:

- (a) to examine decisions of the Executive which are taken but not implemented, and which are 'called in' in accordance with the Committee Procedure Rules;
- (b) to refer matters called in to the decision taker with reasons and recommendations for changes;
- (c) to refer Executive decisions to full Council if they consider they are contrary to the policy framework or contrary to or not wholly in accordance with the budget.

### SCRUTINY LEAD MEMBERS 2013/14

<b>Policy Lead Member</b>	<b>Councillor 13/14</b>
Health	Councillor Ben Wealthy
Children and Families	Councillor Christine Bednell
Corporate Resources	Councillor Jerry Miles
Community, Health and Wellbeing	Councillor Chris Mote
Environment and Enterprise	Councillor Stephen Wright

<b>Performance Lead Member</b>	<b>Councillor 13/14</b>
Health	Councillor Janet Mote
Children and Families	Councillor Victoria Silver
Corporate Resources	Councillor Kam Chana
Community, Health and Wellbeing	Councillor Nana Asante
Environment and Enterprise	Councillor Phillip O'Dell